



## Minutes of the Annual General Meeting 23 May 2018

**Present:** A Black, I Bramwell, R Cowley, H Crook, J Dobson, J Doyle, J Dyer, D Greenwood, C Hubbard, T Moore, S Pankow, P Schofield, A Spencer, L Turner, P Williams.

### **1. Apologies for absence**

1.1 Apologies for absence were received from Ann Schofield, David Broadhurst, Colin Ellison and Chris McGinley.

### **2. Minutes of the previous meeting**

2.1 The minutes of the Annual General Meeting held on the 17<sup>th</sup> May 2017, having been available on the club's website, were taken as read and approved by the meeting.

### **3. Matters arising**

3.1 No matters were raised.

### **4. Amendment to paragraph 11.2 of the club's Constitution to allow AGM to take place in May instead of April**

4.1 To give flexibility, Rick Cowley suggested that future AGMs could be held within one month before or after the end of the indoor season. This matter was proposed by David Greenwood, seconded by Jim Doyle and passed by the meeting. Colin Hubbard will update the Constitution accordingly.

### **5. Treasurers Report and financial statement**

5.1 Colin Hubbard presented his report and financial statements. See Appendix A for the full report.

Since the club's financial year runs from the 1st September to the 31st August the Treasurer can only provide an estimate of the year-end position at the AGM. A Special General Meeting will be held in September or October when the full set of audited accounts will be available.

The Treasurer estimated that taking into account receipts of £1,737, payments of £2,123 and last years carried forward balance of £4,281 the club will have a year-end balance of £3,895.

Following scrutiny of the financial statements presented, the accounts were noted by the meeting (and will require approval by the Special General Meeting).

### **6. Membership subscriptions for 2017 / 2018.**

6.1 There was discussion of the subscriptions for the coming year after which it was agreed that they remain at the current annual membership fee of £20 and the current weekly meeting attendance fee of £2. The concessionary rate at half of the fees will remain for full time students.

The question arose as to what the fees should be, if any, for casual visitors to the club meetings and prospective new members. It was agreed that the fee which casual visitors and prospective new members are required to pay is increased from the current £2 per visit to £3 per visit.

## **7. Webmaster's Report**

7.1 Colin Hubbard presented his Webmaster's Report. See Appendix B for the full report.

7.2 Colin Hubbard asked the members whether it was thought that the club should continue with the website. The members agreed that the website has many benefits with useful information posted and should therefore continue.

Currently, images for members galleries are added at irregular times throughout the season, often with a low submission of images from members. It was thought that fixed dates throughout the season could be introduced for passing images to Colin Hubbard. Fixed dates may act as a prompt or reminder to members which will hopefully result in the galleries being updated more frequently. The syllabus for 2018 / 2019 will include a list of dates at two monthly intervals for submitting images to Colin Hubbard.

## **8. Centenary Exhibition Committee Report.**

8.1 Jim Doyle reported that Anthony Black is currently contacting The Whittaker Museum and Art Gallery to book our Centenary Exhibition in autumn 2020. The final decision on the form of the exhibition will be made once the details and space allocated for the exhibition are known. Nearer the time of the anniversary the club will decide on additional celebrations e.g. a grand dinner, club trip, etc.

## **9. Chairman's report**

9.1 David Greenwood presented his Chairman's report for the year 2017 / 2018. See Appendix C for the full report.

David concluded his presentation by thanking the club members for their support to him during his tenure as Chairman.

## **10. Election of officers / auditors**

10.1 Chris McGinley has declared his intention to stand down from his role as Exhibition Secretary. Chris has carried out this role for many years and the members thanked Chris for all of the hard work he has carried out over the years as Exhibition Secretary. Also the members acknowledged the positive contributions to photography and the club in general that he has made since first becoming a member.

Jim Doyle expressed his willingness to carry out the role of Exhibition Secretary.

Some of the technical work carried out in the roles of Exhibition Secretary and Assistant Exhibition Secretary, currently Jim Doyle is the Assistant Exhibition Secretary, will in future be undertaken by a newly created role of Technical Officer. Andrew Spencer has expressed his willingness to take up this new position. The role of Assistant Exhibition Secretary will no longer be required and will therefore cease.

To promote the club via the local press, etc., it was agreed that a new role of Press Officer be created. Rick Cowley expressed his willingness to take up this new position.

To reduce some of the workload undertaken by the club Secretary, Anthony Black agreed to replace Ian Bramwell as one of the Auditors.

10.2 The following members were proposed, seconded and duly elected by the meeting.

Chairman	David Greenwood*
Secretary	Ian Bramwell*
Treasurer	Colin Hubbard*
Exhibition Secretary	Jim Doyle *
Webmaster	Colin Hubbard
Technical Officer	Andrew Spencer
Press Officer	Rick Cowley
Auditors	Martin Urquhart and Anthony Black
	*Trustees of the charity

## **11. Syllabus for 2018 / 2019**

11.1 The review of the 2017 / 2018 syllabus showed that the general consensus of the members was that it had provided a varied program of interesting presenters and topics. We had eight guest presenters during the season and club members Harold Crook and Anthony Black also presented their own styles of photography. The 2018 / 2019 syllabus will hopefully be similarly successful.

An issue recognised by the committee is that there is a need to have back-ups should the planned evening event not be able to go ahead due to unexpected reasons. This is something that will be considered as the 2018 / 2019 syllabus is being developed.

11.2 The club will continue as previously with three merits competitions. Topics for the merits were proposed and voted upon by a show of hands. The topics will be:-

- In / Around The Home
- Food
- Decay / Deterioration

## **12. Club trips and summer evening outings**

12.1 It was agreed that there will be three club trips during the summer of 2018. The club trips will be:

- Yorkshire Sculpture Park (June)
- Manchester (July)
- Llangollen (September)

12.2 It was agreed that the summer evening outings will continue in the summer of 2018 and these will take place on the first and third Wednesday of the month. Possible venues / activities are to be proposed.

## **13. Member's topics / comments**

13.1 Leo Turner proposed the formation of a 'print circle' sub-group within the club. Any club member could join the print circle. The format is that print circle Members will submit a number prints which will be circulated around the other members of the group for their comments / suggestions / critique / etc. Leo Turner will organise and manage the print circle.

## **14. Presentation of Awards**

14.1 In past years the Presentation of Awards to members has been made on the evening of the AGM. This year the Awards are going to be given during the Chairman's Evening which is the last indoor event of the season. Appendix C lists the results of the Annual Competition and the Merits.

## **15. Closure of the meeting**

15.1 There being no further business, the chairman thanked the members for their attendance and closed the meeting.

## Appendix A

### Financial Statements

The summary Receipts and Payments Account for 1 September 2017 to 31 August 2018, as at 20 May 2018, is attached. As we are only part way through our financial year the full set of audited accounts will not be available until October when they will be approved (or not!) at a Special General Meeting. The table below shows my estimate of the year-end position.

<b>Receipts</b>	<b>£</b>	<b>£</b>
Balance to date		1,637
Weekly attendance contributions (say)		100
<b>Total Receipts</b>		<b>1,737</b>
<b>Payments</b>		
Balance to date		2,033
Room hire	50	
Committee expenses	40	
		<b>90</b>
<b>Total Payments</b>		<b>2,123</b>
<b>Receipts less payments</b>		<b>-386</b>
Balance from last year		4,281
<b>Estimated balance at year-end</b>		<b>3,895</b>

There are some differences between this year's and last year's receipts and payments which are explained below.

- **HMRC tax refund:** This is the Gift Aid claim and relates to 2016/17 membership levels. (Our charitable status also reduces the web hosting costs by 50%). It is less than last year as the three life time members were all previously gift aided.
- **Miscellaneous income:** Last year we received £100 compensation from our banker.
- **Room Hire:** In previous years the parish failed to present many of the cheques. We have now brought this to the attention of the church authorities and all cheques are banked by them.

- **Equipment:** We have invested in a lot of new equipment this year. Display board parts £50; Flash units £225; Card reader £22; External drive £56; Cupboard for mount board £63; Studio backdrop £144.
- **Exhibitions:** We spent £75 on printing, mount board and signage.
- **Print Boxes:** We replaced the club's print boxes which are used to transport our prints to judges and to ICPA competitions.

To date the club has lost £17 due to attendees not paying the £2 contribution either in full or in part. The loss is insignificant but it complicates the tax claim and puts us in some difficulty if there is an HMRC audit.

**I recommend that the members note the current financial position.**

## Club Banker

- We now bank with the Yorkshire Bank which is part of the Clydesdale Group. There have been no problems.

## Next Year's Subs

The estimated balance achieves our objective of having sufficient reserves to cover replacement of the projector and laptop in the event of a disaster and any additional room hire costs if we have to relocate. There is also sufficient to pay for exhibition space for our major exhibition to celebrate our 100<sup>th</sup> anniversary in 2020. For this and for future exhibitions we may also want to purchase our own photo frames.

Last year we decided to maintain our annual membership fee at £20 and the weekly contribution of £2 which more fairly attributes membership costs to the more active members. There are currently 21 paying members. We might also open attendance at meetings to non-members for a higher weekly contribution; say £3.

Relevant sections of the club constitution are:

8.1. Entrance fees and subscriptions shall be such amounts as are from time to time determined by the Annual General Meeting (AGM) or by an SGM. Annual subscriptions are due on 1 September of each year. No person shall take part in a club competition or enter a club exhibition unless his or her subscription is paid up to date.

13.1. Visitors who are of an age to qualify for membership are welcomed by BCC to all its meetings. A fee is payable at the discretion of the Committee. Prospective members are permitted to visit the club on three occasions before being expected to join. Some form of annual membership payment is essential as it formally identifies club membership and associated insurance protection.

**You are asked to determine the subscriptions for next year.**

**Colin Hubbard**

**Trustee & Treasurer**

## Appendix B

### Webmaster's Report

Wherever possible I advertise local exhibitions and the websites of some of our speakers on the notice board of the home page, but unless these are notified to me, together with other links that members would like to see on the site, it will be less informative than it could be.

The majority of members are reluctant to allow me to update their personal galleries.

At the last AGM we agreed to have a selection of winning and highly placed images from our annual competition. The overall winner is now posted but due to pressure of time and a BT Internet connection that is not working properly I have yet to post the remainder of the images. Hopefully this will happen in the next few weeks.

**Members are invited to discuss and advise on the presentation of the website.**

**Colin Hubbard**

**Webmaster**

## Appendix C

### Chairman's Annual Report 2017 / 2018

It doesn't seem five minutes since I was last stood here. Again it is good to see membership is at a good level, and the addition of new members Jon, David and Leo who I welcome to the club.

Financially the club is in a very good position, even after the purchasing of several items, due in no doubt to our treasurers death grip on the cheque book??

Over the past year we have had some great fun, and some outstanding presentations and workshops, the syllabus in my opinion has been superb with much diversity, and I thank Ian for all his hard work on that.

The Christmas meal was a brilliant evening full of fun and laughter, great food and even better company, even if Stefan and I horsed around most of the time with our cameras.

I would like to thank my Wife Sandra for helping me with the organising and collecting of monies etc., without her help I would have been pulling out what bit of hair I have left!! And The meal is booked for this year as well so don't miss it! ( 15th Dec )

Workshops including Bacup at night, saw us wandering about the Town in the rain, and a great night with Andy Ford who takes photos for Burnley FC, and a truly outstanding evening with the Viking man Gary Waidson and his talk on landscape photography, which was truly spell binding, and I hope we can get him back in the next syllabus.

I thank our member Harold for his amazing workshop back in November last year in which he showed us his incredible miniature people collection, only then did I truly appreciate just how interesting and difficult this kind of photography actually is, so thanks Harold.

Also the talk on clubland photography by Anthony was equally interesting showing us his technique and again how difficult this type of work is.

Also a big thanks to Rick for stepping in at the last moment with his Africa presentation when Simon Lupton had to cancel his evening due to illness, thanks Rick for that, this again was very much appreciated and shows a dedication to the club by all of them which I thank them for.

The annual meeting with Irwell vale was a great success and as usual Marc from Irwell Vale did a superb job of interpreting all of the images shown, Marc truly is a great reader of images and is a pleasure to listen to.

Over the year the club has renewed and updated some of its equipment, we have a new set of studio lights and triggers, we now own a matt cutter and the pre cut board is still selling if only slowly, We also have a new set of display boards for doing our exhibitions, this was a mammoth task with I think I can say some teething problems ??

These boards took up a lot of weekends and time both of myself and others, but in particular I would like to thank Colin Ellison for his skill in woodworking and all of the selfless time he put in without which I don't think the boards would have been created so thank you Colin for everything you did and continue to do for the club. I must also recognise Jim Dobson in his expertise in fabricating frames, etc., is also very much appreciated.

This brings me on to the annual inter club battle with Whitworth Photographic Society... This year we hosted, and the judge was Tony Mellor CPAGB from Nelson CC, Whitworth won again which meant a hat trick of wins over us, we must stop the rot in 2018 LOL,

The annual competition attracted entries from only nine members, I have to profess to being slightly disappointed in that. I truly believe that our internal comp is worthy of more support, whatever your views are on competition, many of the images go on to be used in our Easter Exhibition and show the diversity we as a club engage in to the wider public, hopefully therefore attracting new members.

The Easter exhibition in the Library was a great success with many positive comments from the public, it was my privilege to invite and introduce the Mayor and mayoress of Rossendale to attend and officially open the exhibition, they both thoroughly enjoyed the photographs on display and stayed for a good couple of hours chatting with members, I offered them a photo of their choice as a memento of their visit, they chose Jim Doyle's image of Elterwater, which Jim gave to me and I have given to the mayor and mayoress.

I think the stand out presentation for me was probably Alfie Ogg doing his practical demonstration on studio lighting, I think he was great fun, and the three belly dancing models did us proud, they were great sports on the night, and there impromptu dance at the end of the evening was superb.

This leads me onto our first inter club competition with Todmorden PS, this was an evening I was looking forward to but a recent health scare for me almost meant I had to miss it, indeed I had an operation that same Day to check some stents that I had fitted a couple of weeks earlier and to asses if I needed any more fitting, I am now feeling much better and hope to be fully recovered as soon as possible with a bit of help and rehab. The evening itself was fantastic a good turnout of members from both clubs, lots of good banter and some great images shown on the night. Todmorden won the battle this time.

Again thanks to my better half for helping out on the night it makes life easier on evenings like this, making the brews and helping set up, She isn't a member of the club but her assistance for me is

I got an email from Yvonne Speak of Todmorden to say how much they all enjoyed the evening and thanked us for the warm welcome to our club, she is hopeful we can continue this event in the future, and I concurred with that sentiment.

I don't have the time to talk about all the great nights we have had over this season, all I can say is thanks to you all for your support, and especially your good wishes after my little bit of a wobbler recently.

Coming up next week is my chairman's night with raffles , pie n peas and the presentation of awards from our annual competition so see you then.

I would also like to take this opportunity to thank Chris McGinley for his work on the committee he has decided to stand down this year. So we need a member to jump into his shoes

Thank you all for coming tonight.

David

## Appendix D

### Presentation of Awards

#### **Annual Competition (independent Judge)**

Capuano Trophy	Best overall image	<b>Colin Ellison</b>
Hoyle Cup	Best mono print	<b>Ian Bramwell</b>
Hesketh Cup	Best mono print by a new member.	<b>Jon Dyer</b>
Bacup NAT Cup	Best colour print	<b>Colin Ellison</b>
Schofield Cup	Best colour print by a new member.	<b>Jon dyer</b>
Entwistle Cup*	Best group of six projected images.	<b>David Greenwood</b>
Bolton Cup*	Best individual projected image.	<b>David Greenwood</b>
Geoffrey Bolton Trophy	Best Image of Rossendale.	<b>Anthony Black</b>
John Cook Trophy	Best Image of Bacup	<b>Anthony Black</b>

#### **Merits (highest aggregate score)**

Shield	Mono print	<b>Anthony Black</b>
Shield	Colour print	<b>Anthony Black</b>
Shield	Colour DPI	<b>Anthony Black</b>
Shield	Mono DPI	<b>David Greenwood</b>